



Gujarat Technological University
The International Innovative University
NAAC Accreditation with A+ Grade University

Affiliation Public Notice



2023-24



Public Notice

2023-24



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: GTU/AFFILIATION/AIC_LIC/2023-24/ 1193

Date: 17/02/2023

AFFILIATION PROCESS 2023-24 (LIC/AIC)

This is to inform to All Director /Principal of institute, GTU Affiliated Colleges/GTU established college/Constitute Colleges for the Academic year 2023-24 for information & necessary action that in accordance with the provision no. 26, 27 and other related provision of Gujarat Act no-20/2007, Gujarat Technological University invites affiliation application for the academic year 2023-24 from colleges/ GTU established college/Constitute Colleges for 2022-23 or from proposed New colleges/institutes. The application form, procedure of application, fees structure of affiliation and other related information are available on GTU website.

Kindly visit following link. <https://www.gtu.ac.in/Affiliation.aspx>

For Login: <http://affiliation.gtu.ac.in>

a) Setting Up New Technical Institutions.	j) Introducing / Continuing supernumerary seats for OCI/ PIO / FN
b) Extension of Affiliation.	k) Introduction / Continuing seats for sons / Daughters of NRI
c) Change of Site / Location	l) Change in name of the course
d) Closure of Institution / Programme/ Course	m) Addition New Programme
e) Conversion of Women's Institution into Co-Ed Institution and Vice-versa.	n) Reduction in Intake
f) Conversion of Diploma Level into Degree Level and Vice-versa.	o) Change in name of Institution
g) Increase in Intake / Additional Course(s).	p) Change in the name of University/De-Affiliation
h) Addition of Integrated /Dual Degree Course	q) Change in name of the Trust /Society / Company
i) Fellowship program in Management	r) Merger of the Institutions/Course.

Note: - For Academic Year 2023.24, The University shall not grant approval to the new Technical Institutions at the Diploma/ Under Graduate/ Postgraduate Level in Engineering and Technology in line with AICTE APH 2022-23 , however Institute may apply for establishment of new institute for AY 2023.24 , University may consider the application and will grant approval subject to approval of concern Apex Body i.e. AICTE / PCI / COA for Academic Year 2023-24.





Important Dates Regarding Affiliation and Academic/Local Inspection

Sr. No.	Particulars	Last Date
01	Data Filling on Portal will start on 16/02/2023	10/04/2023
02	Submission of Hard Copy along with affidavit as per Annexure-A by Institute on or before last date	12/04/2023
03	Download deficiency report by Institute	16/04/2023
04	Submission of Compliance Report on Portal by Institute	26/04/2023
05	Submission of Hard Copy of Compliance Report along with affidavit as per Annexure-D by Institute on or before last date	30/04/2023
06	LIC/AIC will start from	April- May
07	Dean Review Committee Meeting	May -June
08	Download Affiliation Letter by Institute after submission of EOA/PCI/COA of apex body	July-August



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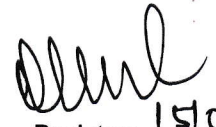
Important Instructions' Regarding Affiliation and Academic Inspection

1. College/Institute has to enter their GTU mail Id as user name and password for existing institute is same as per admin panel of GTU.
2. Last date for the online submission of necessary data is **Dt.10/04/2023**. Institute has to fill the data carefully. After uploading of data, Institute has to lock the portal. After lock, no any further modification will be done. Portal will be automatically lock on last date 12.00pm. Institute has to generate the report. Submit the report along with affidavit as per **Annexure-A** on or before **Dt.12/04/2023** with necessary fees and documents. E-payment link is available on GTU website and Affiliation Portal.
3. **Only those Institutes who have submitted hardcopy along with affidavit to GTU, can generate deficiency report through portal.** If any deficiency report will generate, Institute has to comply within one month i.e. on or before **Dt.16/04/2023**.
4. Institute has to upload compliance report based on deficiency report on or before **Dt.26/04/2023**, if generated.
5. Institute has to submit compliance report along with affidavit as per **Annexure-D** on or before **Dt.30/04/2023**.
6. Zone wise/Central Hearing will be announced after scrutiny, if required.
7. **Kindly note that if any Institute fails to submit data/compliance report in stipulated time, it will be considered that Institute is not interested to get/continue affiliation for the next year.**
8. **LIC is mandatory for New Institute. (Campus LIC/AIC will be carried out, if applied institute is in the same old campus.)**
9. **AIC is mandatory for the affiliated old Institute in the condition of Addition of New Course / Increase Seats / Site Change / Merger of Institute / Merger of Course etc. and as per requirement.**

GTU will conduct AI/LIC from April - May onwards. In month May- June Dean Review committee will scrutinize all Applications and will submit their recommendations about affiliation and intakes.

Dates may be changed as per the situation. However GTU reserves the right to conduct inspection at any time during the year and take necessary action based on report/data/complain etc.

Institutions are advised to exercise due care and caution while submitting online data and that they may do so well before the last date to avoid last minute rush.


Registrar 15/04/23

Enclosures:

1. Annexure- A : Affidavit for Application
2. Annexure- B : Affidavit For Application For Closure Of Institute.
3. Annexure- C : Affidavit for Change in name of the University
4. Annexure- D : Affidavit For Compliance
5. Annexure- E : Fee Structure
6. Annexure- F : Security Deposit
7. Annexure- G : Required Documents for Closure of Course/Institute
8. Annexure- H : Explanation of Student Count Fee
9. Annexure- I : Instructions For GTU Affiliation
10. Annexure- J : Amendment – Additional Provisions to collect Affiliation Fees.

Copy To: All Director/Principal/Managing Trustee of institute, GTU Affiliated Colleges /GTU established College/Constitute Colleges (for information & necessary action)





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1. Annexure- A

AFFIDAVIT FOR APPLICATION

(On Non-Judicial Stamp worth Rs.300/-affidavit for SFI/PPP or Undertaking for Govt./GIA/Constitute/ GTU established)

BY THE PRINCIPAL/DIRECTOR AND TRUSTEE/MANAGING TRUSTEE OF THE INSTITUTE/COLLEGE

I/ We, <name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,son of,
Aged years and, resident of, <name>, Secretary, <name of the Trust/ Society/
Company>,son of, aged..... years and, resident of, <name>, Principal/
Director, <name of the Trust/ Society/ Company>,son of....., aged..... years and, resident of
....., in connection with our application dated made to GTU for, (retain items in the list below as
applicable)

a) Setting Up New Technical Institutions.	j) Introducing / Continuing supernumerary seats for OCI/ PIO / FN
b) Extension of Affiliation.	k) Introduction / Continuing seats for sons / Daughters of NRI
c) Change of Site / Location	l) Change in name of the course
d) Closure of Institution / Programme/ Course	m) Addition New Programme
e) Conversion of Women's Institution into Co-Ed Institution and Vice-versa.	n) Reduction in Intake
f) Conversion of Diploma Level into Degree Level and Vice-versa.	o) Change in name of Institution
g) Increase in Intake / Additional Course(s).	p) Change in the name of University/De-Affiliation
h) Addition of Integrated /Dual Degree Course	q)Change in name of the Trust /Society / Company
i) Fellowship program in Management	r) Merger of the Institutions/Course under the same Trust/Society/Company operating in the same campus.

Do here by solemnly affirm, state and declare as under:

1. That the information given by <name(s)> in the application made to GTU is true and complete. Nothing is false and no material has been concealed.
2. That I/We hereby assure to pay the applicable fees, any dues, any penalties within stipulated time.
3. I/We assure to submit Copy of AICTE/NBA/PCI/COA approval letter of A.Y. 2023-24.If I/We failed to submit it in time, University may take any decision about Affiliation.
4. That if any of the information is found to be false, incomplete, misleading and/ or that the<name(s)>fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the GTU shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)>and others as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.
5. That I/We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/our knowledge. No part of the same is false and no material has been concealed there from.

Signature of Principal/Director
Name:
Seal/Stamp of the Institute/College

Signature of Managing Trustee/Trustee
Name:
Seal/Stamp of the Trust





2. Annexure -B

AFFIDAVIT FOR APPLICATION FOR CLOSURE OF INSTITUTE

(On Non-Judicial Stamp worth Rs.300/-affidavit for SFI/PPP or Undertaking for Govt./GIA)

BY THE PRINCIPAL/DIRECTOR AND TRUSTEE/MANAGING TRUSTEE OF THE INSTITUTE/COLLEGE

I/ We, <name>, Chairman/ Secretary, <name of the Trust/ Society/ Company>, son of,
Aged years and, resident of, <name>, Secretary, <name of the Trust/ Society/
Company>, son of, aged..... years and, resident of, <name>, Principal/
Director, <name of the Trust/ Society/ Company>, son of....., aged..... years and, resident of
....., in connection with our application dated made to GTU for, (retain items in the list below as
applicable)

a) Closure name of the Institute.

Do here by solemnly affirm, state and declare as under:

3. That the information given by <name(s)> in the application made to GTU is true and complete. Nothing is false and no material has been concealed.
4. That I/We hereby assure to pay the applicable fees, any dues, any penalties within stipulated time.
5. That if any of the information is found to be false, incomplete, misleading and/ or that the <name(s)> fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the GTU shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)> and others as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.
6. That I/We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/our knowledge. No part of the same is false and no material has been concealed there from.

Signature of Principal/Director

Name:

Seal/Stamp of the Institute/College

Signature of Managing Trustee/Trustee

Name:

Seal/Stamp of the Trust





3. Annexure - C

(On Non-Judicial Stamp worth Rs.300/-affidavit for Change in name of the University (De-affiliation))

BY THE PRINCIPAL/DIRECTOR AND TRUSTEE/MANAGING TRUSTEE OF THE INSTITUTE/COLLEGE

I/ We, <name>, Chairman/ Secretary, <name of the Trust/ Society/ Company>, son of,
Aged years and, resident of, <name>, Secretary, <name of the Trust/ Society/
Company>, son of, aged..... years and, resident of, <name>, Principal/
Director, <name of the Trust/ Society/ Company>, son of....., aged..... years and, resident of
....., in connection with our application dated made to GTU for, (retain items in the list below as
applicable)

Change in name of the University (De-affiliation)

Name of Institute:

Institute Code:

Do here by solemnly affirm, state and declare as under:

1. That the information given by <name(s)> in the application made to GTU is true and complete. Nothing is false and no material has been concealed.
2. As this is progressive de-affiliation, the remaining years of courses shall continue its affiliation with GTU and shall be de-affiliate in coming academic year successively, we assure to pay affiliation fees_student @ Rs. 300/- (per student) & applicable affiliation fees till the last student enrolled with GTU.
3. That I/We hereby assure to pay the applicable fees, any dues, any penalties within stipulated time.
4. That if any of the information is found to be false, incomplete, misleading and/ or that the <name(s)> fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the GTU shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)> and others as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.
5. That I/We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/our knowledge. No part of the same is false and no material has been concealed there from.

Signature of Principal/Director

Name:

Seal/Stamp of the Institute/College

Signature of Managing Trustee/Trustee

Name:

Seal/Stamp of the Trust





4. Annexure - D

AFFIDAVIT FOR COMPLIANCE

(On Non-Judicial Stamp worth Rs.300/-affidavit for SFI/PPP or Undertaking for Govt./GIA/Constitute/ GTU established)

BY THE PRINCIPAL/DIRECTOR AND TRUSTEE/MANAGING TRUSTEE OF THE INSTITUTE/COLLEGE

I/ We, <name>, Chairman/ Secretary,<name of the Trust/ Society/ Company>,son of Aged years and, resident of<name>, Secretary, <name of the Trust/ Society/ Company>,son of aged..... years and, resident of <name>, Principal/ Director, <name of the Trust/ Society/ Company>,son of....., aged..... years and, resident of in connection with our application dated made to GTU for, (retain items in the list below as applicable)

- Setting Up New Technical Institutions.
- Extension of Affiliation.
- Change of Site / Location
- Closure Programme/ Course
- Conversion of Women's Institution into Co-Ed Institution and Vice-versa.
- Conversion of Diploma Level into Degree Level and Vice-versa.
- Increase in Intake / Additional Course(s).
- Addition of Integrated /Dual Degree Course
- Fellowship program in Management
- Introducing / Continuing supernumerary seats for OCI/ PIO / FN
- Introduction / Continuing seats for sons / Daughters of NRI
- Change in name of the course
- Addition of New Programme
- Reduction in Intake
- Change in name of Institution
- Change in name of the Trust /Society / Company.
- Merger of the Institutions /Course under the same Trust/Society/Company operating in the same campus.

As per GTU deficiency report and the scrutiny of submitted documents for application following deficiency/deficiencies has/have been observed.

Infrastructure Deficiency

- 1.
- 2.
3. Etc...

Faculty Deficiency

1. Endorsed teaching Staff
2. Endorsed Principal/Director





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Do here by solemnly affirm, state and declare as under:

1. That I/We hereby assure to comply above deficiency/deficiencies within stipulated time.
2. That I/We hereby assure to comply any endorsed principal/endorse staff/endorsed principal & staff deficiency/deficiencies within one month and if we fails to do so, we know that University will not give affiliation to our institute.
3. That the information given by <name(s)>in the application made to GTU is true and complete. Nothing is false and no material has been concealed.
4. That if any of the information is found to be false, incomplete, misleading and/ or that the<name(s)>fail(s) to disclose all the information and/ or suppress any information and/ or misrepresent the information, the GTU shall also be free to take any action including Withdrawal of Approval and/ or any other action as deemed fit against the <name(s)>and others as the case may be and/ or the individuals associated with the Society/ Trust/ A Company established under Section 8 of Companies Act, 2013, and/ or the Institution.
5. That I/We, the above named deponent(s) do hereby verify that the facts stated in the above Affidavit are true to my/our knowledge. No part of the same is false and no material has been concealed there from.

Signature of Principal/Director

Name:

Seal/Stamp of the Institute/College

Signature of Managing Trustee/Trustee

Name:

Seal/Stamp of the Trust



5. Annexure – E

Fee structure for the affiliation of institute for the year 2023-24

Link: <https://s3-ap-southeast-1.amazonaws.com/gtusitecirculares/uploads/Affifees%202018-19.pdf>

(A) University Affiliation Fees to be charged from the Colleges for various Courses :-

1. New Institutes:

(A)	Registration Fees	:		Rs. 5000/- All the New Institute
(B)	Application Processing Fee	:	(i)	Rs.25,000/- for all the New institutes.
(C)	Inspection (LIC) Fees	:	(i)	For Diploma / Post Diploma Degree Courses (PDDC) Rs.1,50,000/-
			(ii)	For UG and PG Courses Rs.2,00,000/-
(D)	Affiliation Fees	:		Rs.25,000/- for all the New institutes
(D)	Security Deposit	:		As per the GTU norms & Annexure – F.

2. Extension of Affiliation for every year :-

(A)	Extension of Affiliation Application Fees	:		Rs. 25,000/- for all the institutes. (Course /Code wise) i.e. Engineering/ Diploma/ MBA/ MCA/ Architecture/ Pharmacy/ Diploma Pharmacy/Design/ Hotel Management and Catering Technology
(B)	Inspection (LIC) Fees	:		NIL
(C)	Professional Regulatory Charges (PRC) for those students who enrolled in year 2021-22 and thereafter.	:		Rs. 300/- shall be paid by students directly on yearly basis along with odd semester Regular Exam form fees as per Annexure – J.
(D)	Professional Regulatory Charges (Previously known as Affiliation Fee_ Student) for students other than mentioned above in 2 (C)	:		Rs. 300/- per enrolled student of all years as per Annexure - H (Shall be paid by institute)





3. Additional / Closure of Courses, Change in Site /Location, Change of name of Institute/ Trust/ University/ Society/Company, Merger of Institutions/Course, Closure of Institute and Conversion of Women College to Co-Ed College, Change in name of course, Variation of Intake, Conversion of Diploma Level into Degree Level and vice-versa. :-

(A)	Extension of Affiliation Application Fees	:	NIL
(B)	Noc Processing Fee	:	Rs.25,000/- for all the institutes.(Course / Code wise) i.e. Engineering/ Diploma/ MBA/ MCA/ Architecture/ Pharmacy/ Diploma Pharmacy/Design/Integrated)
(C)	Inspection (LIC) Fees	:	Rs.25,000/- for all the institutes.
(D)	Security Deposit _ Student_ Closer	:	As per the GTU Norms

4. Introduction of Vocational Education Programme(s) leading to Diploma / Degree in Vocational Education under NSQF:

(A)	Registration Fees	:	Rs. 5000/- Applicable to New Institute
(B)	Application Processing Fee	:	Rs.25,000/- for all the institutes.
(C)	Inspection (LIC) & Affiliation Fees	:	For Diploma / UG Courses Rs.1,00,000/- Applicable to Institute applying in A.Y. 2023-24.

- Fixed Deposit as decide by University Authority.

(B) University Affiliation Fees to be charged from the Colleges in case of – Integrated Courses:-

Heads	(in INR)
Application Fee Integrated Courses	25000
Inspection Fee per unit for each program (for Institute applying in A.Y. 2023-24)	25000
Professional Regulatory Charges (PRC) for those students who enrolled in year 2021-22 and thereafter.	Rs. 300/- shall be paid by students directly on yearly basis along with odd semester Regular Exam form fees as per Annexure – J.
Professional Regulatory Charges (Previously known as Affiliation Fee_ Student) for students other than mentioned above in 2 (C)	Rs. 300/- per enrolled student of all years as per Annexure - H (Shall be paid by institute)



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- Above fees are applicable irrespective of number of division(s)/ Course(s) applied for increase in intake and courses / closure of course and Programme/ Reduction in intake/Change of Name and Site.
- If the institute has not submitted application for the year 2022-23 or earlier, institute has to pay an additional fine of Rs. 25,000/- (for each year) with the application.
- If the Institute fails to submit application for the year 2023-24 in due time, institute has to pay additional fine of Rs. 25,000/- with the application.
- **The above all fees are non refundable.**
- Submission of an application on or before the last date as mention in the schedule is mandatory.
- Incomplete application / fees are not acceptable.
- GTU Affiliation fees and affiliation processing fees is applicable to all the SFI, GIA, PPP and Govt. institutions.
- All the above fees are payable in the form e-payment, the link is available on GTU website and Affiliation Portal.





6. Annexure- F

Security Deposit* for the affiliation of institute

Passed by the BOG at its meeting held on 29.04.2017 agenda vide 13

Read: Circular No.GTU/Affiliation/Deposit_Amount/2017/5641 dated 11/08/2017

https://s3-ap-southeast-1.amazonaws.com/gtusitecirculares/uploads/Circular_Deposit%20for%20New%20Institutes.pdf

All the upcoming new PPP/SFI institutes from academic year 2023-24 have to deposit certain amount as a security deposit mentioned as per below table :

Programme	Security Deposit Amount (In INR)
✚ Diploma Engineering	<ul style="list-style-type: none">Rs.12.00 Lakhs for Minority & Women instituteRs. 15.00 Lakhs for other institute
✚ Engineering & Technology (UG / PG)	<ul style="list-style-type: none">Rs. 28.00 Lakhs for Minority & Women instituteRs. 35.00 Lakhs for other institute
✚ Pharmacy (Diploma / UG / PG)	<ul style="list-style-type: none">Rs. 12.00 Lakhs for Minority & Women instituteRs. 15.00 Lakhs for other institute
✚ MBA	<ul style="list-style-type: none">Rs. 12.00 Lakhs for Minority & Women instituteRs. 15.00 Lakhs for other institute
✚ MCA	<ul style="list-style-type: none">Rs. 12.00 Lakhs for Minority & Women instituteRs. 15.00 Lakhs for other institute
✚ Architecture (Diploma / UG / PG)	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute
✚ Town Planning (Diploma / UG / PG)	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute
✚ Hotel Mgmt. (Diploma / UG / PG)	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute
✚ Catering (Diploma / UG / PG)	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute
✚ Design (Diploma/ UG/PG)	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute
✚ Interior Design (Diploma/ UG/PG)	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute
✚ Integrated MSc.IT	<ul style="list-style-type: none">Rs. 5.00 Lakhs for Minority & Women instituteRs. 10.00 Lakhs for other institute



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(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

- Applicant, whose application is recommended for affiliation after the decision of the university shall be informed for submission of Money Deposit.
- Applicant as above shall deposit the prescribed amount the money in university bank account for an amount as applicable to the category of the institutions indicated in the above table.
- Government institutions & university department are exempted.
- The amount deposited by the institute shall remain with the university for at least 10 yrs. which may be extended as per regulations. The interest accrued on this deposited amount shall be credited to university account.
- In case of FDR (Fixed Depository Receipt) has been encashed on completion of the terms, the copy of the FDR release issued by university to the colleges & institute has to re-submit a fresh FDR/Deposit amount to the university as may be prescribed at that time.
- The Principle amount shall be returned to the society/trust/a company established under Section 25 of Companies act 1956, at the time of closure of institute (Approval of AICTE/respective apex body & NOC which indicates overall Zero student in respective institute). However, the term of deposited amount could be extended for a further period as may be decided on case to case basis and / or forfeited in case of any violation of norms, conditions & requirements (as per apex body norms) and / or non-performance by the institutions and / or compilations against the institution.





Required Documents for Closure of Course/Institute

Read: Circular No.GTU/Affi/Closure/2017/4551Dt. 30/06/2017

Link: https://s3-ap-southeast-1.amazonaws.com/gtusitecirculars/uploads/Closure_Circular.pdf

- ❖ All the institute head/trustees are informed that now onwards for closure of institute/course, institute has to deposit Rs. 5000/-per enrolled/existing student.
- ❖ Once, the enrolled students count found NIL & AICTE approved Closure in particular closure as per application, then GTU will release the deposited amount.
- ❖ In addition, following list of documents require along with hard copy/file.

Required Document For Closure of Course / Institute:

- Rs. 25,000/-for application fee -non refundable (set off against affiliation file application processing fees).
- Resolution by the applicant Institution, pertaining to application for closure of Institution / Course in the format as prescribed on the web portal.
- Teaching and Non-Teaching staff resignation letter copy.
- All Student original application in hand written for college transfer with both college NOC. All student means present study + detain students+ previous year admitted student on roll but not cancelled its admission till today.
- Rs. 300/-non-judicial stamp paper affidavit duly sworn before first class Judicial Magistrate or Notary or an Oath Commissioner to be submitted by the Institution its contains cover :-
 - 1) Consequently, here I declare that the Trust is responsible for
 - The Education & Exam Related Work.
 - Administrative issues of students & all Staff (Teaching and Non-Teaching).
 - 2) There is no any court case is pending against AICTE/ GTU
 - 3) There is no any Ragging case is pending.
 - 4) There is no any punishable action taken by AICTE / GTU regarding non Compliance of norms.
 - Last academic year AICTE Approval letter.
 - Last academic year PCI / COA approval letter





8. Annexure-H

Explanation of Student Count Fee (2023-24)

Professional Regulatory Charges (PRC) Rs. 300/- per enrolled student of all the years must count as per the table. (Shall be paid by institute)

Programme	Course	Students Count	Explanation of student count
Engineering	BE	last two years	i.e. 2019-20,2020-21.
Pharmacy	B.Pharm	last two years	i.e. 2019-20 , 2020-21.
	D.Pharm	last year	i.e. 2020-21.
	Pharm.D	last four years	i.e. 2017-18, 2018-19,2019-20, 2020-21.
Diploma	Diploma	last one year	i.e. 2020-21.
Management	MBA Integrated	last three years	i.e. 2018-19, 2019-20, 2020-21.
MCA	MCA Integrated	last three years	i.e. 2018-19, 2019-20, 2020-21.
Architecture	B.Arch	last three years	i.e. 2018-19, 2019-20, 2020-21.
Planning	B.Plan	last two years	i.e. 2019-20, 2020-21.
Vocational	B.Voc/D.Voc	last one year	i.e. 2020-21.
Hotel Management and Catering Technology	HM	last two years	i.e. 2019-20, 2020-21.



Example



Gujarat Technological University Affiliation 2023-24

Enrollment Status

ID	Programme	Year	No. of students enrolled	No. of students admit (1st	Intake approved by AICTE/ PCI/COA	No. of students left	No. of students admit (3rd	Total Enrolled
1	BE	2019-2020		375			109	484
Remarks		By DB						
2	BE	2020-2021		533		19	101	615
Remarks		By DB						

i.e. Final Calculation of the students :

- No of students of the relevant year including regular, detained etc. - D2D/C2D students, if any = final students * Rs.300/- per student = final amount
- Explanation as per the above table:**
 - BE - 2019-20 = 375 (No. of students admitted in 1st sem)
 - BE - 2020-21 = 615 (Total enrolled)Total = 990
- Total Student Fees (990*300) = 2,97,000/-

Note :- Enrolled Student Count will be considered as per the actual count shown on the day of portal start.



9. Annexure - I

Instructions for GTU Affiliation

- 1) User Id and password for existing institute is same, as for admin panel of GTU.
- 2) Each institute/college has to apply separately as per GTU institute code and separate fees is to be paid for each application.
- 3) Institute/College has to pay all the fees before submission of file at GTU as per the fees structure of GTU relevant academic year.
- 4) Any institute has to take prior approval from AICTE. In addition, For the Pharmacy institutes; PCI approval must be required for relevant academic year. For architecture institutes; approval must be require from COA for relevant academic year.
- 5) The University shall not grant conditional affiliation to any institutions.
- 6) It to mandatory to submit a copy of endorsement letters of Director/Principal along with all teaching staff in file.
- 7) New institute has to submit application details, deficiency report & all supportive documents if not submitted earlier at GTU till date for affiliation.
- 8) Institute/College has to choose only those programs which syllabus (with code) has been already approved by GTU only. (List attached herewith).
- 9) If there is an application for a new course/syllabus, then institute/college has to take NOC (No Objection Certificate) from the University.
- 10) GTU will not accept the application if the NOC is not given by university for the new course/syllabus.
- 11) Institute/College has to attach all the supportive documents evidence and necessary affidavit (In case of Govt. Institutes necessary Undertaking on the letter-head).
- 12) Institute/College has to submit all the supportive documents duly signed & stamped by Director/Principal of that institute on every page.
- 13) Copy of AICTE/NBA/PCI/COA approval letter of the last year at the time of file submission.
- 14) In any case of more than one apex body, i.e. AICTE/PCI/COA/Any other. GTU will consider only minimum intake among of them.
- 15) Institute/College has to write a CD / DVD of filled affiliation form (PDF file). There must be name of institute/college with code number on the CD / DVD. Without CD / DVD, GTU will not accept the application.
- 16) Payment must be accepted via e-payment only.

Note : Institute has to pay affiliation fee course wise.

Note: Any queries/clarifications shall be sent ONLY to:

- 1) Pharmacy/Architecture : affi_bpharm@gtu.edu.in
- 2) Engineering/ Vocational : affi_be@gtu.edu.in
- 3) Diploma: affi_dip@gtu.edu.in
- 4) MCA: affi_mca@gtu.edu.in
- 5) MBA: affi_mba@gtu.edu.in
- 6) For General query: adm_affiliation@gtu.edu.in





LIST OF DOCUMENTS

01. Affidavit (For Govt./GIA Institutes Undertaking on letter-head.)
02. Necessary fees as per the fee structure. (In case of payment of less fees, file will be not accepted)
03. Print out of Online Affiliation Portal's Report (duly signed by Principal/Director)
04. Necessary documents related to online report.
05. Copy of Endorsement's Letter of Principal/Director and all teaching staff.(For Govt./GIA Institutes appointment letter of DTE/Govt.)
06. Attested Plan copy and Land documents.
07. CD/DVD of all submitted data in pdf format. (Institute code and name should be mentioned on CD/DVD.)
08. Approval letters of relative apex body i.e. AICTE/PCI/COA etc.
09. New Institute has to submit AICTE Part-1, Part-2 and Deficiency Report along with necessary documents without fail.



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established by Government of Gujarat under Gujarat Act No. : 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત સરકારના ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

Ref: - GTU/Affiliation/PRC/2021-22/7189

Date: 17/12/2021

Amendment - Additional Provisions to collect Affiliation Fees

Read: - 1) GTU/Affiliation/PRC/2021-22/ 6919 dated 06/12/2021

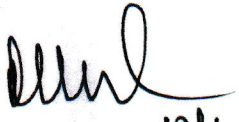
2) Resolution of Academic Council dated 17/12/2021

Circular:

Previously all the institutes affiliated to the University were informed that from the academic year 2021-22, Professional Regulatory Charges shall be collected directly from the students at the time of enrollment @ Rs. 300/- × duration of the course along with the enrollment fee , which students have to deposit through online payment mode directly to the University.

Now it is amended that from the academic year 2021-22 , Professional Regulatory Charges shall be paid @ Rs. 300/- on yearly basis along with odd semester Regular Exam form fees, which has to be deposited through online payment mode directly to the University.

- This Circular shall be made applicable from the academic year 2021-22 onwards.
- After deducting this year fees, University will refund the fees to the students who have already paid the fees.


Registrar ૧૩/૧૨/૨૧

Copy To: - All Directors / Principals / Trustees of Institutes, GTU Affiliated colleges (for information and necessary actions)

Winners of: "Most Promising University of India 2020" ❖ "1" rank Among All Universities in Gujarat 2020 by Uni Rank"
❖ **"1" Rank in Gujarat State Institutional Ratings Framework (GSIRF) 2019"** ❖ **"National Leadership Excellence Award 2019 in Technical Education"** ❖ **"India's Most Trusted State University 2019 "** ❖ **"Outstanding University in West India 2019"**

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